

COMPUTER USE POLICY

To ensure fair access for all patrons, the MCPL uses computer reservation and print management software that requires a library card in good standing. Users may not represent themselves as another person or use another person's library card to access library computer services. Visitors, 18 or over, who live outside of the MCPL district, must have a photo ID to obtain a guest pass. Patron time on an MCPL computer is subject to daily time limits to facilitate equal and open access for all users, including people with disabilities. Time will be extended at the discretion of the staff only when no other patrons are waiting. The MCPL assumes no responsibility for any direct or indirect, incidental or consequential damages arising from the use, operation or inability to use its computer and or electronic resources.

All users of the library computer equipment and electronic resources, including Wi-Fi service, are expected to use them in a lawful, ethical and responsible manner. Patrons agree to:

- Not access sites containing child pornography or display on the computer any images of child pornography.
- Not violate federal, state or local obscenity laws including the viewing or printing of sexually explicit materials.
- Not engage in unlawful conduct, such as fraud, harassment, theft or any criminal activity.
- Not misrepresent themselves online, use demeaning or threatening language, or attempt to seduce or engage in sexually explicit chat or messaging with anyone.
- Pay for all printouts.
- Respect copyright and licensing agreements for the electronic resources used.
- Not to abuse, modify, or harm computer equipment and, or electronic resources.

The Library reserves the right to inspect and or observe the use made of its equipment and resources for the purposes of enforcement of these policies. Unlawful use, misuse or abuse of computer equipment or materials will result in the suspension or termination of user access to these resources.

WiFi access provided by library is unsecured. Anti-virus, security, and privacy protection are the responsibility of the patron.

A Special Note to Parents: The library believes that the Internet should be available to minors under the age of 18. In accordance with the CIPA, filtering software is used however filters are not foolproof. It is the parent's responsibility to provide the necessary supervision to ensure that their child uses the Internet in an appropriate and safe manner.

The MCPL treats information in its user files and transmission logs as confidential. Such information will be released only for an administrative need or legal requirement. Operating systems and software application programs may be limited for security, management and budgetary reasons.

The computer use policy will be reviewed by the Board of Trustees on an annual basis.

This policy is consistent with MCPL policies on material access, collection and use. The Library will be the sole arbiter of what constitutes a violation of this policy.

Staff use of computers is governed by guidelines found in the MCPL Personnel Policy.